#### BEFORE THE DIVISION OF INSURANCE

#### STATE OF COLORADO

#### **FINAL AGENCY ORDER 0-07-005**

# IN THE MATTER OF THE MARKET CONDUCT EXAMINATION OF ROCKY MOUNTAIN HEALTH MAINTENANCE ORGANIZATION, INC.,

## Respondent

**THIS MATTER** comes before the Colorado Commissioner of Insurance (the "Commissioner") as a result of a market conduct examination conducted by the Colorado Division of Insurance (the "Division") of Rocky Mountain Health Maintenance Organization, Inc. (the "Respondent"), pursuant to §§ 10-1-201 to 207, C.R.S. The Commissioner has considered and reviewed the market conduct examination report dated March 24, 2006 (the "Report"), relevant examiner work papers, all written submissions and rebuttals, and the recommendations of staff. The Commissioner finds and orders as follows:

### FINDINGS OF FACT

- 1. At all relevant times, the Respondent was a corporation licensed by the Division as a health maintenance organization (HMO) in Colorado.
- 2. In accordance with §§ 10-1-201 to 207, and §10-16-416, C.R.S., on March 24, 2006, the Division completed a market conduct examination of the Respondent. The examination period was January 1, 2004 to December 31, 2004.
- 3. In scheduling the market conduct examination and in determining its nature and scope, the Commissioner considered such matters as complaint analyses, underwriting and claims practices, pricing, product solicitation, policy form compliance, market share analyses, and other criteria as set forth in the most recent available edition of the examiners' handbook adopted by the National Association of Insurance Commissioners, as required by § 10-1-203(1), C.R.S.
- 4. In conducting the examination, the examiners observed those guidelines and procedures set forth in the most recent available edition of the examiners' handbook adopted by the National Association of Insurance Commissioners and the Colorado insurance examiners handbook. The

- Commissioner also employed other guidelines and procedures that he deemed appropriate, pursuant to § 10-1-204(1), C.R.S.
- 5. The market conduct examiners prepared a Report. The Report is comprised of only the facts appearing upon the books, records, or other documents of the Respondent, its agents or other persons examined concerning Respondent's affairs. The Report contains the conclusions and recommendations that the examiners find reasonably warranted based upon the facts.
- 6. Respondent delivered to the Division written submissions and rebuttals to the Report.
- 7. The Commissioner has fully considered and reviewed the Report, all of Respondent's submissions and rebuttals, and all relevant portions of the examiner's work papers.

## **CONCLUSIONS OF LAW AND ORDER**

- 8. Unless expressly modified in this Final Agency Order (the "Order"), the Commissioner adopts the facts, conclusions and recommendations contained in the Report. A copy of the Report is attached to the Order and is incorporated by reference.
- 9. Issue E1 concerns the following violation: Failure, in some cases, to limit the look-back period in its forms for questions related to medical information, to the maximum five (5) year period. The Respondent shall provide evidence that it has revised all applicable forms to ensure that questions related to health status are limited to the maximum five (5) year look-back period in compliance with Colorado insurance law. The Division's records indicate that the Respondent has complied with the corrective actions ordered concerning this violation.
- 10. Issue E2 concerns the following violation: Failure of forms, in some cases, to correctly define all the instances that would qualify dependents to enroll after the initial open enrollment period without being considered a late enrollee. The Respondent shall provide evidence that it has revised all affected forms by January 1, 2007 to correctly define all instances that would qualify dependents to enroll after the initial open enrollment period without being considered a late enrollee to ensure compliance with Colorado insurance law.
- 11. Issue E3 concerns the following violation: Failure to include only appropriate questions in its form used for determining whether someone qualifies as a disabled dependent. The Respondent shall provide evidence that it has revised its certification of handicapped dependent form by

- January 1, 2007 to only include questions directly related to the disability and dependence on the parent to ensure compliance with Colorado insurance law.
- 12. Issue E4 concerns the following violation: Failure to provide accurate information regarding the rights of members to contact the Division on any and all matters of concern. The Respondent shall provide evidence that it has revised its Mandatory Complaint Procedures by January 1, 2007 to ensure compliance with Colorado insurance law.
- 13. Issue E5 concerns the following violation: Failure of forms to exclude or limit coverage for expenses related to the treatment of AIDS and HIV related illnesses in a manner consistent with other illnesses or conditions covered by the policy or certificate. The Respondent shall provide evidence that it has revised its Limitations and Exclusions provisions by January 1, 2007 to ensure compliance with Colorado insurance law.
- 14. Issue E6 concerns the following violation: Forms inequitably represent that the sole responsibility for determining if medical services and/or treatments are experimental in nature lies with the company. The Respondent shall provide evidence that it has revised its forms concerning Benefits, Limitations and Exclusions provisions by January 1, 2007 for experimental services to include consideration of what is generally accepted in the medical community to ensure compliance with Colorado insurance law.
- 15. Issue E7 concerns the following violation: Failure to issue separate health benefit plans for Basic and Standard Health Benefit Plan contracts and to title them accordingly. The Respondent shall provide evidence that it has revised its procedures by January 1, 2007 to issue separate contracts for Basic and Standard Health Benefit Plans and to title them accordingly to ensure compliance with Colorado insurance law.
- 16. Issue E8 concerns the following violation: Failure to file and certify its policy form relating to the Colorado Basic Health Benefit Plan. The Respondent shall provide evidence that it has revised its procedures to file and certify policy forms to ensure compliance with Colorado insurance law. The Division's records indicate that the Respondent has complied with the corrective actions ordered concerning this violation.
- 17. Issue E9 concerns the following violation: Failure to include a heart/lung transplant in its list of transplants covered under the Colorado Basic and Standard Health Benefit Plans. The Respondent shall provide evidence that it has revised its forms by January 1, 2007 to clearly state that heart/lung transplants are a covered benefit under the Colorado Basic and Standard Health Benefit Plans in compliance with Colorado insurance law.

- 18. Issue G1 concerns the following violation: Failure to obtain the required employer provided listing of eligible dependents. The Respondent shall provide evidence that it has revised its procedures to ensure that all small employer groups submit a listing of eligible dependents to ensure compliance with Colorado insurance law. The Division's records indicate that the Respondent has complied with the corrective actions ordered concerning this violation.
- 19. Issue G2 concerns the following violation: Failure of forms, in some instances, to provide for eligible employees to enroll in the plan if they are not actively at work. The Respondent shall provide evidence that it has revised its application forms to exclude any actively at work requirement to ensure compliance with Colorado insurance law. The Division's records indicate that the Respondent has complied with the corrective actions ordered concerning this violation.
- 20. Issue H1 concerns the following violation: Failure to utilize delinquent premium letters that are not misleading. The Respondent shall provide evidence that it has revised its small group cancellation procedures to ensure that any letters mailed to enrolled groups regarding delinquent premiums are not misleading in compliance with Colorado insurance law. The Division's records indicate that the Respondent has complied with the corrective actions ordered concerning this violation.
- 21. Issue H2 concerns the following violation: Failure, in some instances, to include required information in certificates of creditable coverage. The Respondent shall provide evidence that it has revised its procedures to ensure that any required language, including that of a significant break in coverage, is included in all issued certificates of creditable coverage in compliance with Colorado insurance law. The Division's records indicate that the Respondent has complied with the corrective actions ordered concerning this violation.
- 22. Issue H3 concerns the following violation: Failure to use policies and procedures in individual plan cancellations that do not permit unfair discrimination. The Respondent shall provide evidence that it has revised its cancellation/termination procedures to ensure that unfair discrimination is not permitted in compliance with Colorado insurance law.
- 23. Issue J1 concerns the following violation: Failure, in some instances, to pay, deny, or settle claims within the time frames required by Colorado insurance law. The Respondent shall provide evidence that it has revised its procedures to ensure that all claims are paid, denied, or settled within the required time frames in compliance with Colorado insurance law.

- 24. Issue J2 concerns the following violation: Failure, in some instances, to pay interest and/or penalty on claims not processed within the time frames required by law. The Respondent shall provide evidence that it has revised its procedures to ensure that interest and/or penalty is paid on those claims not processed within the required time frames in compliance with Colorado insurance law. Additionally, Respondent shall perform a self audit of all claims not processed within the required time frames, and pay any interest and/or penalties due to the appropriate persons for the time period beginning January 1, 2004 to July 24, 2006. Respondent shall submit a summary of the findings to the Division on or before December 1, 2006.
- 25. Issue J3 concerns the following violation: Failure, in some instances, to pay eligible charges or to request the additional information needed to properly adjudicate the claims. The Respondent shall provide evidence that it has reviewed and modified its quality controls to ensure that its processing staff is properly trained to make appropriate decisions and thus avoid denying eligible claims in compliance with Colorado insurance law.
- 26. Issue J4 concerns the following violation: Failure to use claim payment procedures that do not result in unnecessary delays. The Respondent shall provide evidence that it has revised its claim payment procedures to limit requests for additional information to only those instances in which additional information is necessary for the Respondent to determine its liability, to ensure compliance with Colorado insurance law.
- 27. Issue K1 concerns the following violation: Failure, in some instances, to include all required elements in written notification letters sent to members and providers regarding appeals. The Respondent shall provide evidence that it has revised its procedures to ensure that its written notification letters regarding appeals contain all required elements in compliance with Colorado insurance law. The Division's records indicate that the Respondent has complied with the corrective actions ordered concerning this violation.
- 28. Issue K2 concerns the following violation: Failure, in some instances, to make utilization review approval determinations or to notify the member and provider of the determination in the manner and time frame allowed by Colorado insurance law. The Respondent shall provide evidence that it has revised its utilization review approval procedures to ensure that utilization review determinations are made and communicated in the proper manner and within the required time frame in compliance with Colorado insurance law.
- 29. Issue K3 concerns the following violation: Failure, in some instances, to provide written notification of adverse utilization review denials or to provide the notifications within the time frames required by Colorado insurance law.

The Respondent shall provide evidence that it has revised its procedures to ensure that written notification of utilization review denials are sent within the appropriate time frame to all mandated individuals in compliance with Colorado insurance law.

- 30. Issue K4 concerns the following violation: Failure, in some instances, to include all required elements in written notifications of utilization review denials sent to members and providers. The Respondent shall provide evidence that it has revised its procedures to ensure that written notification of utilization review denials include all necessary elements in compliance with Colorado insurance law.
- 31. Pursuant to § 10-1-205(3)(d), C.R.S., the Respondent shall pay a civil penalty to the Division in the amount of twenty-four thousand five hundred dollars and no/100 (\$24,500.00) for the cited violations of Colorado law. This fine was calculated in accordance with Division guidelines for assessing penalties and fines, including Division bulletin no. 1-98, issued on January 1, 1998.
- 32. Pursuant to § 10-1-205(4)(a), C.R.S. within sixty (60) days of the date of this Order, the Respondent shall file affidavits with the Division executed by each of its directors stating under oath that they have received a copy of the adopted report and related orders.
- 33. Unless otherwise specified in this Order, all requirements with this Order shall be completed within thirty (30) days of the date of this Order. Respondent shall submit written evidence of compliance with all requirements to the Division within the thirty (30) day time frame, except where Respondent has already complied, as specifically noted in the Order. Copies of any rate and form filings shall be provided to the rate and forms section with evidence of the filings sent to the market conduct section. All self audits, if any, shall be performed in accordance with the Division's document, 'Guidelines for Self Audits Performed by Companies' presented at the market conduct examination exit meeting. Unless otherwise specified in this order, all self audit reports must be received within ninety (90) days of this Order, including a summary of the findings and all monetary payments to covered persons.
- 34. This Order shall not prevent the Division from commencing future agency action relating to conduct of the Respondent not specifically addressed in the Report, not resolved according to the terms and conditions in this Order, or occurring before or after the examination period. Failure by the Respondent to comply with the terms of this Order may result in additional actions, penalties and sanctions, as provided for by law.

35. Copies of the examination report, the Respondent's response, and this final Order will be made available to the public no earlier than thirty (30) days after the date of this Order, subject to the requirements of § 10-1-205, C.R.S.

**WHEREFORE**: It is hereby ordered that the findings and conclusions contained in the Report dated March 24, 2006, are hereby adopted and filed and made an official record of this office, and the above Order is hereby approved this 25th day of October, 2006.

David F. Rivera

Commissioner of Insurance

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## **CERTIFICATE OFCERTIFIED MAILING**

I hereby certify that on the 26th day of October, 2006, I caused to be deposited the FINAL AGENCY ORDER NO. O-07-005 IN THE MATTER OF THE MARKET CONDUCT EXAMINATION OF ROCKY MOUNTAIN HEALTH MAINTENANCE ORGANIZATION, INC. in the United States mail via certified mailing with proper postage affixed and addressed to:

Mr. John P. Hopkins, President Rocky Mountain Health Maintenance Organization, Inc. 2775 Crossroads Blvd. Grand Junction, CO 81506

Mr. Tim Sherman, Compliance Manager Rocky Mountain Health Maintenance Organization, Inc. 2775 Crossroads Blvd. Grand Junction, CO. 81506

> Dolores Arrington, AIE,AIRC,ACS,M.A. Market Conduct Section Division of Insurance

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